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## Collaborating, Learning & Adapting (CLA) Self-Assessment and Action Planning Worksheet

Mission/Office/Team/Unit:

Date:

Facilitator:

### SELF-ASSESSMENT

Indicate which subcomponents will be covered during the self-assessment. If participants express interest in subcomponents (e.g., through a voting process to determine what the group will cover), you may also wish to indicate that below as well by recording the number of votes each subcomponent receives.

#### Collaborating:

Internal Collaboration  
External Collaboration

#### Learning:

Technical Evidence Base  
Theories of Change  
Scenario Planning  
M&E for Learning

#### Adapting:

Pause & Reflect  
Adaptive Management



#### Culture:

Openness  
Relationships & Networks  
Continuous Learning & Improvement

#### Processes:

Knowledge Management  
Institutional Memory  
Decision-Making

#### Resources:

Mission Resources  
CLA in Implementing Mechanisms

Self-Assessment Round #	Subcomponent:		
Current State:		Aspirational State:	
Discussion Notes:			Strengths/Bright Spots:
			Opportunities for Improvement:

Action-Planning

Action Item	Expected Outcome(s)	Next Steps	Timeline	Person Responsible	Resources