



# **Boosting Government Financial Management Information Systems Compliance Rate New Proposed Evaluation Tool**

---

## **Background**

### **Why GFMIS is needed**

Government Financial Management Information Systems, or GFMIS - A Tool for Improving Transparency, Accountability and Combating Corruption.

GFMIS Impacts - improve public financial management (PFM) framework, through automating the financial management processes used by the government. The automated functionality of GFMIS tools helps governments generate more accurate, reliable, and timely financial information, thus directly contributing to improvements in accountability, transparency, and combating corruption. For instance, improved fiscal control ensured that expenditures complied with budget appropriations; better cash management; timely and accurate reporting improved economic management; and the preparation of financial statements and improved baseline data made approved budgets more reliable and credible.

### **GFMIS Gap Diagnosis (Situation Analysis for MoY)**

Reference is made to TAP/USAID situation analysis matrix of the Ministry of Youth. Areas of focus of the public financial management system (PFM) was on the main functionality of PFM including preparing and implementing budgets, procurement, and inventory management systems:

Key Finding of situational analysis (PFM): It was found that GFMIS system is not fully or partially activated in the center of the ministry and directorates in regarding the financial transactions and the proper accounting treatment including all related procurement transactions. Financial reports may be issued from the system, but not well utilized for decision making process.

## **Training Rational**

Based on the abovementioned finding and TAP's team field visits analysis and MOF/GFMIS supporting teams' observations and system evaluation assigned to MoY. Hence, and it became evident that there is an urgent need to start the training process for the government financial system GFMIS in force aiming to enhance and improve system compliance rate.

Accordingly, TAP team in coordination with MOF/GFMIS team and MoY's finance manager have identified key areas/ gaps for improvement as per the following:

- Activate GFMIS Functions that are not being worked on.
- Raise the efficiency of employees through elevating knowledge of GFMIS functions and accountants. In addition to effectively apply proper accounting transactions and best utilizing reports for decision making process.

## **Training Methodology and Process (On-Job Training)**

### **Methodology**

TAP constructed a training materials and process following a more practical approach as per the following:

On-Job and interactive training through using MOF/GFMIS labs to allow all participants to use online data and easy access to system (Live and dynamic interaction). Three days for each group whereby each group will attend one day at MoF/GFIMS lab (Practice and have task assignment) and the next day will go back to MoY to practice task assignment. GFMIS trainers will check the executed tasks and show GFMIS trainers' observations and adopt corrective measures when needed (Preparation for Mock Exercise).

Trainees' selection criteria followed by adopting a criterion based on finance department' staff capacity analysis carried out by MOF/GFMIS assigned team and TAP team. Finance staff classified into three groups (Payment, Procurement and Budgeting).

Training materials including GFMIS short manual use, power point presentations and handouts on accounting practical implementation and treatment.

### **Participants & Training Duration**

A total of 24 participants from Finance and procurement participated in this training.

The eleven days training titled "GFMIS Training" as a capacity building for finance department with an objective to build the capacity of Master Trainers "Key Users" from MoY Finance and procurement at the center of the ministry - from 9th – 27th Oct 2022.

The training participants included staff members of finance & Procurement representatives. Total number of participants was 21 (males: 11; females: 10) who belonged to 5 departments in the MoY finance (see Annex I for list of participants)

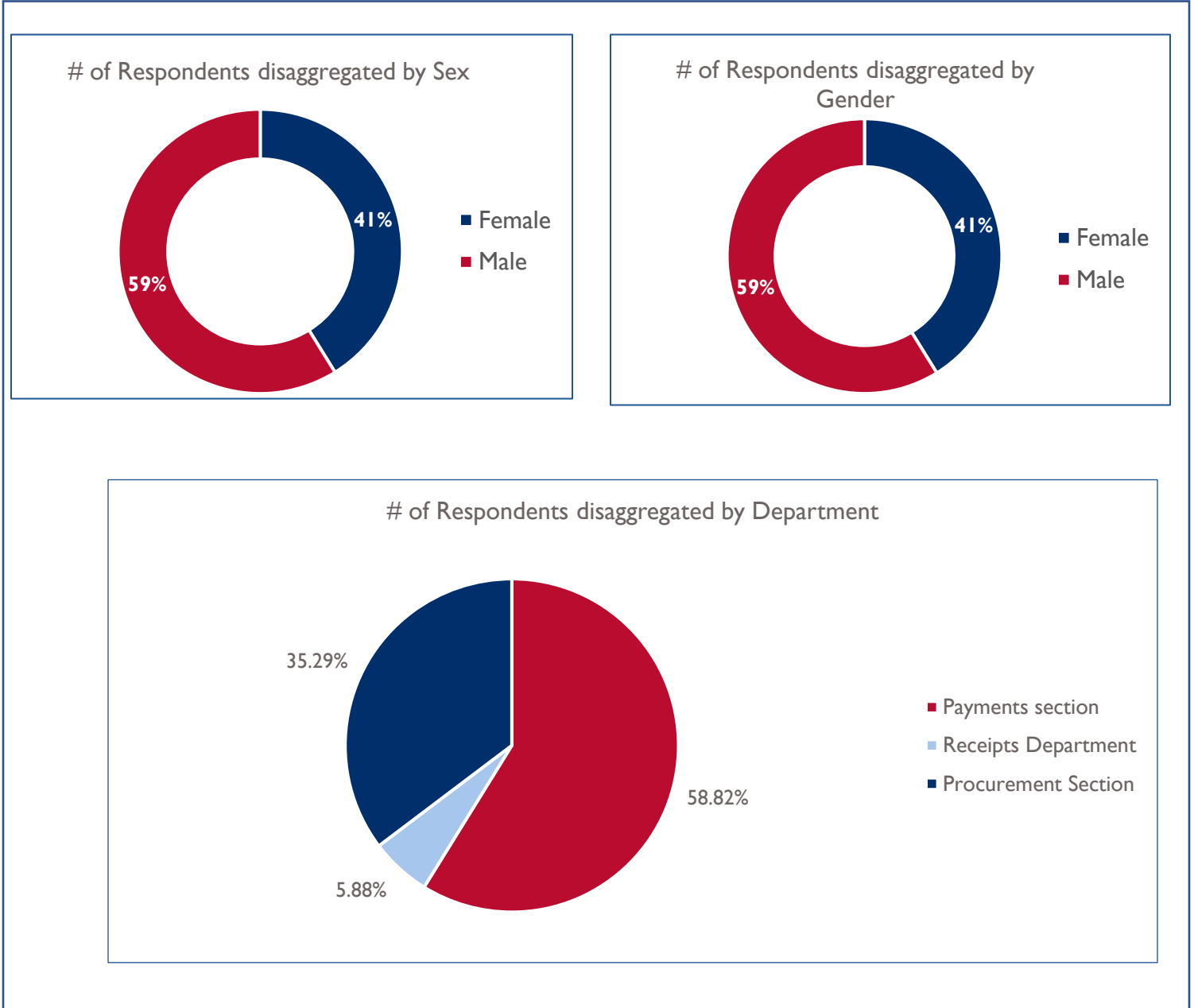


Figure 1: Respondents Distribution per Background Variables

### Resource Persons' Profile

The team which delivered the sessions during the training comprised of 5 internal MoF GFMS experts from the five financial GFMS modules. Given Annex 2 is a brief description of the trainers along with their sessions conducted by them (See Annex 2 for Detailed Matrix)

### Training Evaluation and Post-Test

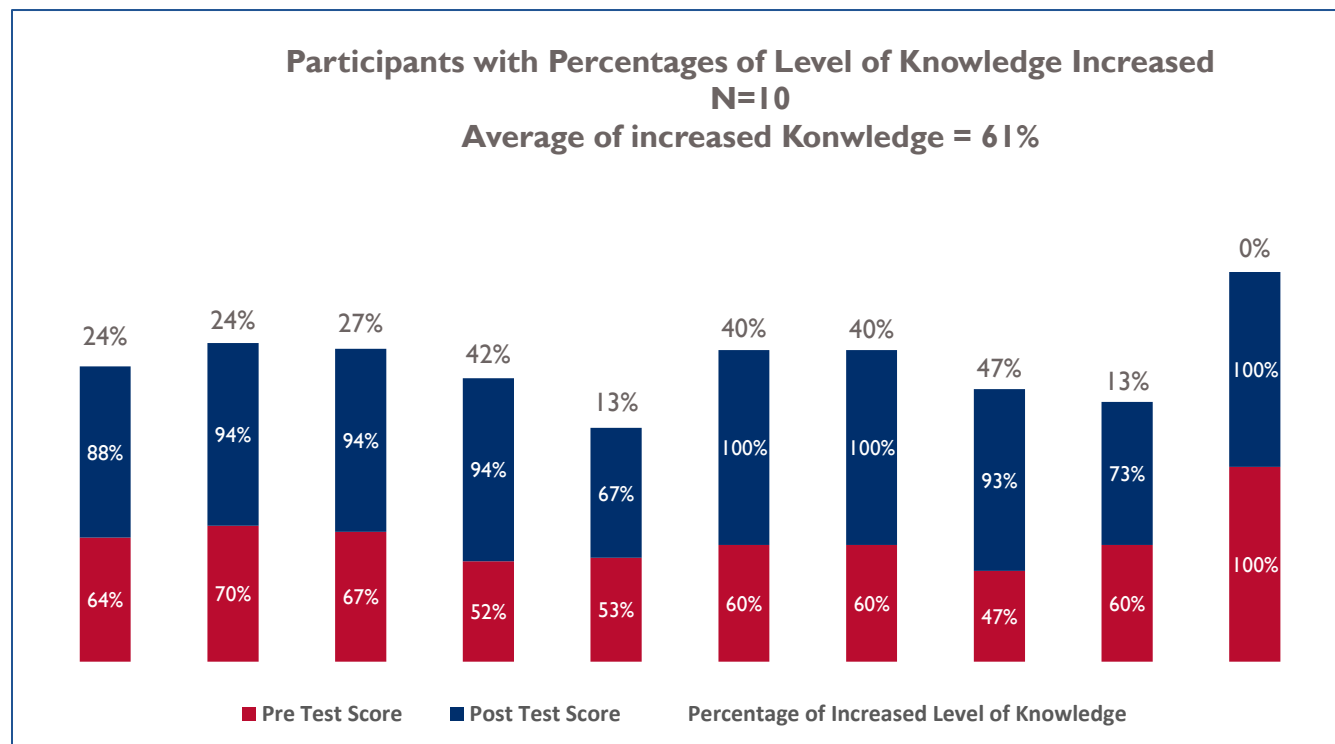
At the end of the training, participants were given a workshop on the last day, also conducted to help gauge the perceived change in knowledge by the participants at the end of the training. the training was completed by conducting a Course electronic evaluation through the trainees for the trainers, and a post-examination for all the courses subject of the training.

### Pre and Post-Test Results (Knowledge based):

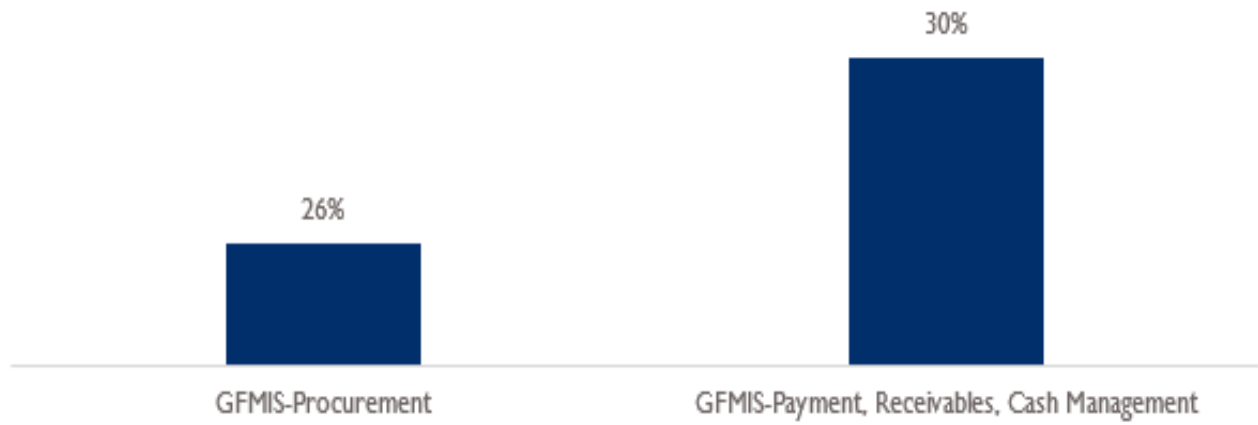
The average increase in the level of knowledge for the 6 trainees from the MoY Procurement Department is **26%** while for the 4 trainees from the MoY Department of Receipts, Payments, and Cash Management, it was **30%**.

Additionally, the analysis has indicated that the Compliance rate on average enhanced from **40%** to **61%** via measuring the type of functions of GFMS is currently in use compared to pre post training course.

Below is the summary of the post and pre-evaluation scores for the 10 trainees from the MoY Procurement Department and Department of Receipts, Payments, and Cash Management:



### Average of % of Knowledge Increased in GFMIS Training



### General Evaluation

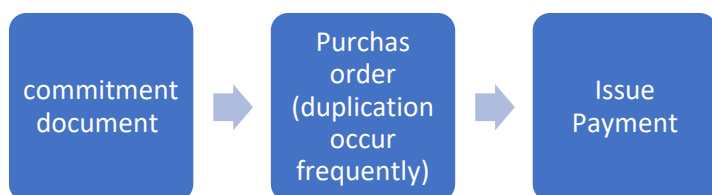


## Observations & Suggested Recommendations

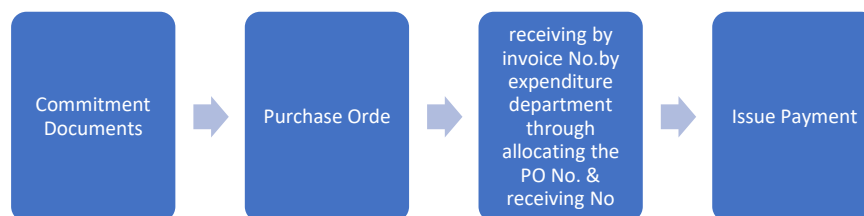
During the training some wrong accounting treatment and missing GFMIS process has been identified which has been acknowledged by both trainees and trainers and guide to activate and work on the correct process has been agreed as below:

### Procurement Department:

- The staff of the Purchasing Department of the Finance Department have been trained on the system on an intermittent basis since 2019
- The employees were trained to enter the annual and semi-annual agreements and withdraw the issues from them (sending invoices directly to the Expenditure Department), which did not exist previously and was not used by the Procurement Department until the training date.
- The employees were trained to differentiate between the direct purchase order and the local purchase order on the system (it was confirmed by the Director of the Directorate to activate the purchase order).
- The employees were trained to issue purchase orders for purchase requests and activate the correct process, which the current employees did not have any knowledge of before the training, except for the head of the department.
- The Expenditure Department was assured of withdrawing purchase orders and issuing invoices from them, in order not to duplicate the Purchase order , and to ensure that the necessary allocations and commitments for invoices were reserved, and this procedure was not applied by the Purchases Department and the Expenses Department before training- The current treatment is not withdrawing purchase orders and linking the Purchasing Directorate with the expenditures unit for the invoices of the Directorate, which has been confirmed by withdrawing purchase orders and withdrawing receipt numbers
- Current process flow prior to the training:



- New process implemented after the training:



- The employees were assured to request the report (details of the amended commitment) periodically to address any errors or abuses of the commitment documents and purchase orders. - The previous treatment was to request the report when there are no allocations with the Expenditure Department only, and the report is often requested at the end of the year only and not periodically

## **Receivables**

- Intensive training was conducted on the issue of receipts and the modification of what is being worked on, either wrongly or incompletely, in dealing with the program by the Receivables Department, as follows:

## **Classification of bank receipts**

- It has been confirmed that bank receipts are classified first and refer to the classification list daily to appear in the list of receipts that need classification (this treatment was not used prior to the training)
- Classification of various deposits - Confirm that to use the saving option every time the accountant restive or ask for the list of the various deposits and to refer to it continuously instead of making a request for each inquiry, in most cases there is an update on the list and retrieving the information takes time which they were not used to do this process.
- In the case of financial receipt through a commercial check or a central bank check or a public bank check, it is necessary to enter the flexible field for the list to appear through the context
- The access sequence process to unfreeze the receipt is only by the head of the department
- The notice or document transferred to the financial department receivables department is only the through the financial receipt of a public bank option.
- Cash transfers are made for all financial receipts in cash, except if the method of financial receipt is a public bank, no cash transfer required
- Miscellaneous Trusts and Reservations Trusts accounts. It is necessary to enter the Distributions accounts and choose Miscellaneous Trusts or Reservations Trusts instead of the no trust.
- The method of collection is by a commercial check, a public bank, or a central bank. It is necessary to enter the context and enter the information related to the receipt, such as the check number, its date, the amount of the check, and the bank on which it is drawn.
- The trainees did not have knowledge of the procedures and were trained on the previous points and properly prepared to work on the GFMIS program

## **Payable**

- During the conducted training on the GFMIS Payables, the most important weaknesses were identified, and the corrective action was confirmed and implemented by MoY as follows:
  - ✓ The accountants did not have any knowledge of the existence of the advances or cash advances reports applied in GFMIS and the ways to benefit from them properly, which was confirmed and is currently being worked on and implemented in the Ministry of Youth – finance department, this will give a proper controlling on the pending advances and facilitate the reconciliation for the youth centers.
  - ✓ The accountants did not have any knowledge that GFMIS can accept both ways of advances which paid in case that the payment method was (cheque or zero advance payments) -prior to the training, the accountant would only accept zero advance payments only, and if the payments were found through a cheque, the full documentary cycle was returned, the procedure was corrected and applied now by payables accountants in a proper way.
  - ✓ Supplier Creation The supplier identification card was not activated by the accountants before the training, and they did not have knowledge about how to create and define the suppliers in the past, which is what the accountants were learned, and users got the activation and trained with.
  - ✓ Tax - The accountants did not have the knowledge that when applying for the advances the accountant can make one entry and the tax is withheld directly and the net amount will exclude the tax amount which will be transferred to Tax Department directly previously the payables department had a wrong treatment by getting the tax paid through the bank and prove it by showing the receipts to finance to proceed to close the advances.

### **Track budget preparation and project management**

- The trainees from the Ministry of Youth on the budget preparation course did not have any practical insight into the preparation of the budget on the GFMIS system, summarized in the following points (the draft budget):
  - ✓ How to enter current expenses
  - ✓ How to enter capital expenditures
  - ✓ How to create a new project on the project management system
  - ✓ The process of transferring allocations for capital projects to the HYPERION system
  - ✓ Submitting the draft youth budget, including current and capital expenditures, to the General Budget Department
  - ✓ They were trained and a practical case was introduced for each point that was referred to, and they were shown the screens related to the budget numbers

### **Budget Execution Tools Track**

The trainees did not have full knowledge about the track except for preparing transfers and making transfers, and they were trained on the rest of the operations within the track.

### **Cash Management**

The training was conducted on reports, as the trainees did not have any knowledge of the reports that help them work effectively to perform bank reconciliations.

The proper bank reconciliation is not activated by Ministry of Youth finance department on monthly bases as it should be in the correct form, such as making reconciliations or corrective financial operations by preparing the monthly correction accounting entries.

### **Lessons Learnt & Conclusion:**

The changes in the format of the workshop helped keep it moving smoothly. More interactive sessions and practical exercises were ensured by the trainers, which helped participants underrate the training contents.

### **Conclusion**

GFMIS compliance rate model is an evidence-based model. In conclusion, the GFMIS training outcomes, indicated that the compliance rate with GFMIS requirements increased from 57 percent to about 70 percent. MoY staff used this report to assess their organizations' financial management capacities, identify areas for improvement, make specific action plans to address shortcomings, and monitor all financial transactions. Furthermore, Knowledge enhancements also indicated that GFMIS functionality has improved from 40% compared to 61% on average.



## Key Recommendations/ Next steps

- The non-compliance rate of 39% will be tackled in the upcoming capacity training and TAP's future planning in the upcoming years that would include:
  - ✓ GFMIS reporting system with special focus on bank reconciliation functions to be efficiently utilized for Finance department decision making process and improve transparency and accountability.
  - ✓ Procurement accounting functions to be further activated.
  - ✓ Due payment functions to be further activated.
  - ✓ Purchase orders including inventory recording to be further activated and integrated to GIMCS and other systems including fixed assets recording.
  - ✓ Advances and Trust Account functions including field expenditures to be activated and ensure integration with any suggested supplementary systems.
- Adopt and apply same model to MoE related PFM components.
- Broadening application of this model to cover all central financial related systems like JONEPS & GIMCS.
- Capitalize this model outcomes for future planning processes (TAP situation analysis updates and planning forward).

**Note:** Evaluation matrix and annexes GFMIS screenshots attached.

Module	Status	Task	Treatment prior to GFMIS Training	Treatment post to GFMIS Training	Comments
<b>Payables</b>	Activation	advances or cash advances reports applied in GFMIS	never been used for the fact of lack of knowledge or existence	Payables department start extracting the reports and working on the advances report and start issuing proper reconciliation to the youth centers(Annex 3 )	
	Treatment modification	advances which paid in case that the payment method was (cheque or zero advance payments)	the accountant would only accept zero advance payments only, and if the payments were found through a cheque, the full documentary cycle was returned	the procedure was corrected and applied now by payables accountants in a proper way and accept the payments if it's paid through checks or zero advance payment	Processing time has been reduced and processed correctly which has been reflected through the reports
	Activation	Supplier Creation The supplier identification card	was not activated by the accountants before the training, and they did not have knowledge about how to create and define the suppliers in the past	Accountants has been trained on the mechanism of supplier creation identification card and start the process immediately after the training (Annex 4)	
	Treatment modification	TAX treatment Annex (3)	previously the payables department had a wrong treatment by getting the tax paid through the bank and prove it by showing the receipts to finance to proceed to close the advances.	Accountants start process the tax within the same time of the process and in one entry which contains the tax ( Annex 5)	This new treatment has reduced the consumed time of the process and the impact appeared directly in the entries and applied directly after the training

<b>Cash Management</b>	Activation	Reports	as the trainees did not have any knowledge of the reports that help them work effectively to perform proper bank reconciliations, and correcting entries	Accountants have started to extract the reports and examines the impacts which has been reflect on the monthly closing and monthly correcting accounting entries ( Annex 6)	Reports: Trial Balance Bank Reconciliation
<b>Receivables</b>	Treatment modification & Activation	Issuing of receipts	<p>Classification of bank receipts</p> <ul style="list-style-type: none"> <li>• Wrong bank receipts classification</li> <li>• Classification of various deposits</li> <li>• financial receipt through a commercial check or a central bank check or a public bank check</li> <li>• The access sequence process to unfreeze the receipt is only by the head of the department has not been used in the proper way.</li> <li>• The notice or document transferred to the financial department receivables department is wrongly processed</li> <li>• Cash transfers are made for all financial receipts in cash, except if the method of financial receipt is a</li> </ul>	<ul style="list-style-type: none"> <li>• It has been confirmed that bank receipts are classified first and refer to the classification list daily to appear in the list of receipts that need classification (this treatment was not used prior to the training ( Annex 7)</li> <li>• Confirm that to use the saving option every time the accountant restive or ask for the list of the various deposits and to refer to it continuously instead of making a request for each inquiry, in most cases there is an update on the list and retrieving the information takes time which they were not used to do this process.</li> <li>• it is necessary to enter the flexible field for the list to appear through the context which has been started and utilize the proper flex fields related</li> </ul>	

			<p>public bank, no cash transfer required</p> <ul style="list-style-type: none"> <li>• Miscellaneous Trusts and Reservations Trusts It is necessary to enter the Distributions accounts and choose Miscellaneous Trusts or Reservations Trusts accounts instead of the no trust has not been used in the proper way since its available on GFMIS</li> </ul>	<ul style="list-style-type: none"> <li>• The access sequence process to unfreeze the receipt is only by the head of the department implemented correctly</li> <li>• The notice or document transferred to the financial department receivables department is only the through the financial receipt of a public bank option.</li> <li>• Cash transfers are made for all financial receipts in cash, except if the method of financial receipt is a public bank, no cash transfer required which has been corrected and implemented</li> <li>• Miscellaneous Trusts and Reservations Trusts It is necessary to enter the Distributions accounts and choose Miscellaneous Trusts or Reservations Trusts instead of the no trust has not been used in the proper way since its available on GFMIS corrected and implemented</li> <li>•</li> </ul>	
--	--	--	---	--	--

	Treatment modification	Financial Receipts wrong treatment	<ul style="list-style-type: none"> <li>• Printing the receipts status understand the end status</li> <li>• Making a cash transfer, wrong status or not tracked correctly</li> <li>• When matched with the bank statement</li> <li>• When canceling the receipts</li> </ul>	<ul style="list-style-type: none"> <li>• When the receipt is printed, the status must be confirmed – Implanted</li> <li>• When making a cash transfer, the status is cash transfer has been identified and implanted (Annex 8)</li> <li>• When matched with the bank statement, the status must be is classified has been corrected and implemented ( Annex 8)</li> <li>• When canceling, the status is reversed corrected and implemented</li> </ul>	
	Treatment modification	wrong accounting treatment	<ul style="list-style-type: none"> <li>• Receiving the amount of the deposit by mistake wrongly treated</li> <li>• Treatment before training is to cancel the deposit and delete it through GFMIS</li> <li>• The method of collection is by a commercial check wrongly treated</li> <li>• The trainees did not have knowledge of the procedures and were trained on the previous points</li> </ul>	<ul style="list-style-type: none"> <li>• Receiving the amount of the deposit by mistake, and it is intended to correct the mistake and transfer it to another receivable deposit implemented</li> <li>• The correct treatment is to make a correction entry by reversing the entry on the GL level correctly implemented</li> <li>• The method of collection is by a commercial check, a public bank, or a central bank. It is necessary to enter the context and enter the information related to the receipt, such as the check number, its date, the amount of the check, and the bank on which it is</li> </ul>	

				<p>drawn which has been implemented</p> <ul style="list-style-type: none"> <li>• The trainees did not have knowledge of the procedures and were trained on the previous points and properly prepared to work on the GFMIS program</li> </ul>	
<b>Procurement</b>	Treatment modification & Activation	Module knowledge and understanding	<ul style="list-style-type: none"> <li>• No knowledge on procurement module</li> <li>• annual and semi-annual agreements which did not exist previously and was not used by the Procurement Department</li> <li>• The employees never had the knowledge to differentiate between the direct purchase order and the local purchase order on the system (it was confirmed by the Director of the Directorate to activate the purchase order).</li> <li>• Issuing purchase orders for purchase requests and activate the correct process, which the current employees did not have any knowledge of prior the training, except for the</li> </ul>	<ul style="list-style-type: none"> <li>• The staff of the Purchasing Department of the Finance Department have been trained on the system on an intermittent basis since 2019</li> <li>• The employees were trained to enter the annual and semi-annual agreements and extract the issues from them (sending invoices directly to the Expenditure Department on its formal format),</li> <li>• The employees were trained to differentiate between the direct purchase order and the local purchase order on the system which is activated and implemented into GFMIS on its correct format.</li> <li>• The employees were trained to issue purchase orders for purchase requests and activate the correct process, which the current employees did not have any</li> </ul>	

			<p>head of the department.</p> <ul style="list-style-type: none"> <li>• Prior to the training the Expenditure Department not used to withdraw purchase orders and issuing invoices from them, which used to result of duplicating the Purchase orders. Prior the training treatment was to request the report when there are no allocations with the Expenditure Department only, and the report is often requested at the end of the year only and not periodically</li> </ul>	<p>knowledge of before the training, except for the head of the department and implemented and activated immediately after the training.( Annex 9)</p> <ul style="list-style-type: none"> <li>• The Expenditure Department was assured of withdrawing purchase orders and issuing invoices from them, in order not to duplicate the Purchase order, and to ensure that the necessary allocations and commitments for invoices were reserved, which has been confirmed by withdrawing purchase orders and withdrawing receipt numbers</li> <li>• The employees were assured to request the report (details of the amended commitment) periodically to address any errors or abuses of the commitment documents and purchase orders and make it as a monthly habit and not to wait until end of the year this will assure to correct the irregularities within the correct time line and take the correct action and also will give accurate reporting</li> </ul>	
--	--	--	---	---	--

<b>Budgeting Track</b>	Knowledge, Process, implementation & execution	Preparation and project management	<ul style="list-style-type: none"> <li>• The trainees from the Ministry of Youth on the budget preparation course did not have any practical insight into the preparation of the budget on the GFMIS system, employees lack knowledge of the below subjects &amp; process: -</li> <li>• Enter current expenses</li> <li>• Enter capital expenditures</li> <li>• Create a new project on the project management system</li> <li>• process of transferring allocations for capital projects to the HYPERION system</li> <li>• Submitting the draft youth budget, including current and capital expenditures, to the General Budget Department</li> <li>• were trained and a practical case was introduced for each point that was referred to, and they were shown the screens related to the budget numbers</li> </ul>	<ul style="list-style-type: none"> <li>• Full training has been conducted to educate and train the employees how to start the budget preparation</li> <li>• Training has been conducted on how to enter the actual expenses</li> <li>• Training has been conducted on how to enter capital expenditures</li> <li>• Training on how to create a new project on the project management system</li> <li>• A detailed training conducted on how to process of transferring allocations for capital projects to the HYPERION system</li> <li>• A detailed training conducted on how to draft youth budget, including current and capital expenditures, to the General Budget Department</li> <li>• A practical case was introduced for each point that was referred to, and they were shown the screens related to the budget numbers</li> </ul>	
------------------------	--	------------------------------------	---	---	--



		Budget Execution Tool	<ul style="list-style-type: none"> <li>Accountants of the Ministry of Youth did not have full knowledge about the track except for preparing transfers and making transfers, and they were trained on the rest of the operations within the track, summarized in the following:</li> <li>A special financial order</li> <li>The transfer screens</li> <li>Purchase request.</li> <li>the process of making a transfer from the allocations allocated within the youth budget to any other ministry</li> </ul>	<ul style="list-style-type: none"> <li>Training conducted on the rest of the operations within the track</li> <li>A special financial order was issued and they were trained on the issuance mechanism, which is related to balancing the capital expenditures of the Ministry</li> <li>The transfer screen was explained, how it works, and the transfers made through it</li> <li>They were trained to reserve the budget through the ministry after the approval of the Presidency to reserve any allocations from the ministry's budget</li> <li>They have been trained in the process of making a transfer of custody from the allocations allocated within the youth budget to any other ministry. The current procedure is done through the head of the budget department and through the financial director only</li> </ul>	
--	--	-----------------------	---	---	--

## Annexes

### Annex I

list of participants

Name	Gender	Current Job Title
غدير أحمد الختاتنة	Female	مشرف مساعد
غدير محمود ابو عنزة	Female	محاسبة
هيا عبد الكريم المناصير	Female	
مرام مصلح محمد الفواعير	Female	محاسب
سحر نسيم نباص	Female	محاسبة
زينب محمد عوض غيطان	Female	رئيس قسم
Mohammad Samer Sandouka	Male	data entry clerk
ربي عزو سعيد	Female	رئيس قسم النفقات
عبير فتحي النجار	Female	محاسب
منذر محمد الخوالده	Male	منسق اداري
طلال سليم محمد الخطيب	Male	رئيس قسم المشتريات
صالح عبدالله صالح	Male	مأمور مستودع
محمد صالح محمد	Male	خازن
احمد علي ابو مطحنة	Male	مسق شبابي
Hussam Saleh	Male	Purchasing
وسام عيد النجار	Male	منسق شبابي
الاء عبد الكريم مقبل	Female	محاسب
رعد فلاح العتوم	Male	محاسب
هيا سليمان النوفل	Female	مدقق
عمران محمد بشير حجازي	Male	محاسب
شذى احمد غزلان	Female	محاسب

## Annex 2

A brief description of the trainers along with their sessions conducted by them

#	Name	Designation	session title
1	Hamzeh Al Jazzazi	Coordinator and Payable Trainer	Payables/ Payment
2	Ibrahim Al Dibe'i	Receivables Trainer	Receivables/Revenue
3	Ruba al Shoukh	Procurement Trainer	Procurement Management, Basic Information Technology
4	Mahmmoud al Shaikh	Cash Management Trainer	Cash Management
5	Bilal Al abdullat	Budget Unit Manager	Project Management, Budget: Budget Implementation, Budget: General Budget Law Preparation and Approval

### Annex 3

Payables department start extracting the reports and working on the advances report and start issuing proper reconciliation to the youth centers

https://hkjgfmis.gov.jo/OA\_CGI/FNDWRR.exe?te... Page Safety Tools



#### وزارة الشباب - أمانات رصيد السلف لتاريخ : 2022\12\12

رصيد السلفة	مبلغ السلفة	تاريخ السلفة	الرقم الآلي	نوع السلفة	اسم المستفيد
4385.000	4385.000	2022/12/01	1573	مدفوعات أخرى - سلف مؤقتة	احمد حيدر راضي العقاد
125.000	1000.000	2022/03/01	234	مدفوعات أخرى - سلف مؤقتة	اسمهان علي محمد قواقزة
5000.000	5000.000	2021/11/25	1151	مدفوعات أخرى - سلف مؤقتة	رعد فلاح حسين العتوم
192.950	192.950	2022/06/28	841	مدفوعات أخرى - سلف مؤقتة	شادي محمد سليمان قطاش
220.000	1000.000	2022/03/01	224	مدفوعات أخرى - سلف مؤقتة	مالك محمد جدعان صلاح
1035.000	1035.000	2021/12/06	1263	مدفوعات أخرى - سلف مؤقتة	مالك محمد جدعان صلاح
120.000	400.000	2022/02/09	173	مدفوعات أخرى - سلف مؤقتة	مدير شباب البلقاء بالاضافة لوظيفته/البنك الاسلامي

## Annex 4

Mechanism of supplier creation identification card majority of the accountants has no knowledge to create through this screen

ORACLE®
المدفوعات

إغلاق النافذة التفضيلات تعليمات الإعداد الشخصي للصفحة

الموردون

**طلبات المورد الجديدة**

[طلبات موردين جديدة \(0\)](#)

[تسجيلات الموردين المتوقعين \(0\)](#)

**طلبات تحديث المراجع للموردين**

[طلبات عناوين الموردين \(0\)](#)

[طلبات ممثلي الموردين \(0\)](#)

[طلبات تصنيف أعمال المورد \(0\)](#)

[طلبات منتجات وخدمات الموردين \(0\)](#)

[طلبات حسابات بنك الموردين \(0/0\)](#)

تكوين مورد
تمكين كمورد

**بحث عن مورد**

**بحث بسيط**

يجب إدخال معيار بحث واحد على الأقل. يؤدي تضمين جزء من اسم المورد أو رقمه إلى تحسين إجراء عملية البحث. الحقول حساسة لحالة الأحرف

رقم D-U-N-S

رقم الموظف

اسم المورد

رقم المورد

معرف دافع الضريبة

رقم تسجيل الضريبة

[إظهار مزيد من الخيارات](#)

ذهب

**نتائج البحث**

اسم المورد	رقم المورد	اسم المورد الرئيسي	معرف دافع الضريبة	رقم تسجيل الضريبة	رقم D-U-N-S	رقم الموظف	تحديث
اسم المورد	رقم المورد	اسم المورد الرئيسي	معرف دافع الضريبة	رقم تسجيل الضريبة	رقم D-U-N-S	رقم الموظف	تحديث
لم يتم إجراء بحث							

Mechanism of supplier creation identification card majority of the accountants has no knowledge to create through this screen

[illegible]

Accountants start process the tax within the same time of the process and in one entry which contains the tax

23



## Annex 6

It has been confirmed that bank receipts are classified first and refer to the classification list daily to appear in the list of receipts that need classification (this treatment was not used prior to the training

The screenshot displays the Oracle financial software interface. The main window is titled "الإجمالي المالي المجموع" (Total Financial Summary). It features a table with columns for various financial metrics, including "رقم السجل" (Record Number), "موقع السنة" (Year Location), "تاريخ الفاتورة" (Invoice Date), "رقم فاتورة كتاب" (Invoice Book Number), "قيمة الفاتورة" (Invoice Value), "تاريخ الفاتورة" (Invoice Date), "رقم الفاتورة" (Invoice Number), and "رقم الفاتورة" (Invoice Number). The table contains one row of data with values: "972103936", "Y", "2023-01-17", "2023-01-17", "134.181", "2023-01-17", "2023-01-17", and "2023-01-17".

Below the table, there is a section titled "الإجمالي" (Total) with a table containing columns for "المركب" (Component), "المركب" (Component), "المركب" (Component), "المركب" (Component), "المركب" (Component), "المركب" (Component), "المركب" (Component), and "المركب" (Component). The table has one row of data with values: "134.181", "134.181", "0.000", "134.181", "134.181", "134.181", "134.181", and "134.181".

At the bottom of the interface, there are several buttons labeled "إجراءات" (Actions), "إجراءات" (Actions), "إجراءات" (Actions), "إجراءات" (Actions), "إجراءات" (Actions), "إجراءات" (Actions), "إجراءات" (Actions), and "إجراءات" (Actions). The status bar at the bottom right indicates the time "3:24 PM" and the date "2023-02-18".



## Annex 7

Bank Reconciliation - Accountants have started to extract the reports and examines the impacts which has been reflect on the monthly closing and monthly correcting accounting entries



وزارة الداخلية

مذكرة تسوية البنك

كشفت مطابقة حساب :

اسم حساب البنك : حساب امارات مركزي عمان

رقم حساب البنك : 1/3100/710

البنك الفرع : مركزي - عمان / البنك المركزي

عن شهر 12 سنة 2022

المبلغ		البنك
-54,176,914		رصيد آخر العدد وفقًا للمقارن المحاسبية
		يضاف
21,983,542	+	1/ لشهر السابق ممتلكات سابقة
0,000	+	ب/ لشهر الحالي ممتلكات حالية
23,480,010	+	1/ لشهر السابق ممتلكات سابقة
26,209,187	+	ب/ لشهر الحالي ممتلكات حالية
		يخص
8,352,485	-	1/ لشهر السابق ممتلكات سابقة
0,000	+	ب/ لشهر الحالي ممتلكات حالية
8,921,730	-	1/ لشهر السابق ممتلكات سابقة
0,000	+	ب/ لشهر الحالي ممتلكات حالية
0,000	=	رصيد آخر العدد وفقًا لكشفت حساب البنك

الرصيد المقترني آخر العدد = الرصيد المقترني أول العدد + المبادلات خلال الشهر - المدفوعات خلال الشهر

-54,176,914 = -161,752,885 + 838,701,246 - 791,125,275

اسم الرئيس المصانف: .....

التوقيع: .....

اسم مدقق حساب البنك: .....

التوقيع: .....

## Annex 8

ملف: [ملف] | [خروج] | [إضافة] | [حذف] | [تعديل] | [طباعة] | [إجمالي] | [مراجعة المجموعه] | [الحكومة الأردنية]

الإجمالي الفعلي للمجموعة

تاريخ	رقم فاتوره / كتاب	قيمة الفاتوره	تاريخ الفاتوره	موقع الممسك	رقم الممسك	المستفيد	النوع	الرقم الآلي	آلية الترميز الآلي	وحدة التشغيل
2020-03-16	5/5 1	0.000	2020-03-16	N	078803229	شركة خالد الهندسي للمقاولات	قبايسي	1778	Inv-3050-20	وزارة الشباب - نفقات
2020-03-05	2	0.000	2020-03-05	N	200101343	شركة خالد ابو سمهاده وأولاد	قبايسي	1123	Inv-3050-20	وزارة الشباب - نفقات
2020-03-05	2/1 1	0.000	2020-03-05	N	200101343	شركة خالد ابو سمهاده وأولاد	قبايسي	1126	Inv-3050-20	وزارة الشباب - نفقات
2020-03-05	2/2 1	0.000	2020-03-05	N	200101343	شركة خالد ابو سمهاده وأولاد	قبايسي	1127	Inv-3050-20	وزارة الشباب - نفقات

1 عام 2 السطور 3 الإيفادات 4 عرض المرفوعات 5 المدفوعات المجدولة 6 عرض تطبيقات النفقات المعقدة

الإجمالي 0.000 الصافي 0.000 المعتمد

الحكومة الأردنية - سطور الفاتوره

الرقم	النوع	المبلغ	حساب التوزيع الافتراضي	البيان	رقم
1	الصف	0.000	102001.3050000000.3111508040.600500717.70860.110100.3050.1.000000.0000	اشغال انشاء مركز شباب وملعب	
2	الحرية المملوطة	0.000	100000.3050000000.6312005822.0000000000.000000.110100.3050.1.000000.0000	اشغال انشاء مركز شباب وملعب	
3	الحرية المملوطة	0.000	100000.3050000000.6312005825.0000000000.000000.110100.3050.1.000000.0000	اشغال انشاء مركز شباب وملعب	

توزيعات 1 تجايل السطر 1


إجراءات... 1 | احساب الحرية | تفاصيل الحرية | التصحيحات | مطابقة سريعة | تطابق | إيل التوزيعات

Purchase order dated December 12, 2022.

Purchase order dated December 12, 2022.

This is the first payment of the payment of a bid for a purchase order issued by a financial commitment document No. (Engineering / 19/2022). prior the GFMIS was not applicable through procurement thought GFMIS and after the training MoY start the proper process of issuing the PO through GFMIS.

This is the first payment of the payment of a bid for a purchase order issued by a financial commitment document No. (Engineering / 19/2022).



**وزارة الشباب - ثقافات**

**أمر شراء**

**رقم (2022/19) هندسي - مراجعة (0)**

**والصادر بموجب نظام المشتريات الحكومية رقم (8) لسنة 2022**

تاريخ الشراء الوثيقة : 2022/12/12

تاريخ اعتماد الوثيقة : 2022/12/12

حالة أمر الشراء : معتمد ، محجوز

الرقم الوطني : 200167362

الساد :

ص.ب ( ) هاتف ( )	اسم المدينة/البلد ( ) البلد ( )	المحترمين	المنطقة ( ) الرمز البريدي ( )
<p>بناء على قرار لجنة الشراء المحلية المرفق طيا صورة عنه والخاص بدعوة العملاء ( ) ارجو توريد/ تنفيذ وتسليم المواد / الاعمال المرفقة المحالة عليكم و المبيعة تفصيلاتها و اتمامها على الجداول المرفقة بقرار الاحالة و الخاصة بـ (اعمال تاهيل الساحات الاسفلتية لملاعب فائتوي الموقر/ محافظة العاصمة) و البالغة قيمتها الاجمالية (13,595,000 دينار اردني) فقط (ثلاثة عشر الف وخمسمائة وخمسة وتسعون دينار) الى الجهات الطالبة المبيته في قرار الاحالة .</p> <p style="text-align: center;">و اقبلكو الاحترام . . .</p>			

التاريخ : / / 2022

---

معالي / عطفة :-

المعهد بتوريد التوازم / تنفيذ الاعمال المحالة علينا وفقا لمواصفات وشروط قرار الاحالة المشار اليه اعلاه و الوثائق المعتمدة المتعلقة به و الالتزام باحكام نظام المشتريات الحكومية رقم (8) لسنة 2022 والشكليات الصادرة بموجبه.

باعتبار هذا الامر و قرار الاحالة المذكور عقدا ملزما للطرفين.

اسم المتعهد :- شركة مونتريال للمقاولات

اسم المفوض بالتوقيع :-

التوقيع و الخاتمة :-

التاريخ :- / / 2022

شعبة / معالي / عطفة

شعبة / الدائرة ذات الشأن / مراقبة ديوان المحاسبة -

شعبة / دائرة شريعية الدخلى و المبيعات / الرقم الشريعي (0)

شعبة / ملف المعقبة الشرائية رقم (0) -

شعبة / الملف العام -

**المملكة الاردنية الهاشمية**

مسئول بيع :- (الاسم) - فاكس :- (الرمز) - الهاتف :- (الرمز)

مسئول شراء :- (الاسم) - فاكس :- (الرمز) - الهاتف :- (الرمز)